

Edward E. Mitchelson fonds, 1963-1971, 1976-1978, 1983

RG 25

Brock University Archives

- Creator:** Edward E. Mitchelson
- Extent:** 67 cm of textual records
- Abstract:** The fonds consists of records accumulated by Edward E. Mitchelson during his time as secretary/treasurer at Brock University and later as a member of the Commission on Property Tax Reform in Ontario. Fonds consists mainly of correspondence, minutes, reports and briefs, submissions and presentations on property tax reform for numerous cities in Ontario. Also included are summaries of meetings and several published summaries and reports.
- Materials:** Typed correspondence, media releases, reports, briefs, minutes, and clippings.
- Repository:** Brock University Archives
- Processed by:** Chantal Cameron, Edie Williams
- Finding Aid:** Edie Williams
- Last Updated:** 2001, updates July 2016
- Terms of Use:** Edward E. Mitchelson fonds, 1963-1971, 1976-1978, 1983 are open for research.
- Use Restrictions:** Copyright is retained by Brock University and the estate of Edward E. Mitchelson. Copyright in other papers in the collection may be held by their authors, or the authors' heirs or assigns. Researchers must obtain the written permission of the holder(s) of copyright and the University Archives before publishing quotations from materials in the collection. Most papers may be copied in accordance with the library's usual procedures unless otherwise specified.

Preferred Citation: RG 25, Edward E. Michelson fonds 1963-1971, 1976-1978, 1983.
Brock University Archives.

Acquisition Info.: The fonds was in the possession of Edward E. Mitchelson and upon his retirement from Brock University and the dissolution of the Blair Commission, the records were transferred to Brock University Archives.

Administrative History:

Edward E. Mitchelson of Niagara Falls, Ont., was active in local politics, serving at different times as councilor and Reeve of Stamford Township, as well as alderman for the City of Niagara Falls and councillor for the Niagara Region. He held the position of secretary/treasurer at Brock University from its earliest beginnings in 1962 until retiring in 1974. Prior to that, Mr. Mitchelson was head of the agriculture department of Stamford Collegiate Vocational Institute. In 1976, he served as a member of the Commission on Property Tax Reform in Ontario [aka The Blair Commission].

Scope and Content:

The fonds consists of two series. Series I. Brock University administrative records, 1963-1971, 1983 contains the working documents of Edward Mitchelson in his capacity as secretary/treasurer. They include meeting minutes, reports, briefs, clippings and photographs from the earliest history of the inception of Brock University. The second series, Commission on Property Tax Reform in Ontario, 1976-1978 contains the documents created by Mitchelson and his fellow commission members during interviews and meetings across Ontario.

Organization: The records are arranged into two series:

- Series I. Brock University administrative records, 1963-1971, 1983
- Series II. Commission on Property Tax Reform in Ontario, 1976-1978

Inventory:

Series I. Brock University administrative records, 1963-1971, 1983

- 2.1 1964/65 Operating income and expenditure budget, 1964
- 2.2 Academic appointment practices, 1969
- 2.3 Appointment and resignations of faculty and staff, 1967; includes procedures for managing human resources
- 2.4 Art exhibits, 1969; includes correspondence, media release, lists of art work by David Deacon
- 2.5 Association of Commonwealth University, 1965; includes correspondence
- 2.6 Brock University – The Story of Brock University to date by E.E. Mitchelson, B.S.A, 1964
- 2.7 Brock University & Niagara Peninsula Conservation Authority, Buffalo Museum of Science meeting, 1966; includes report of meetings
- 2.8-2.9 Brock University budget information, 1965-67; includes correspondence
- 2.10 Brock University building program, 1967; includes report
- 2.11 Brock University Centre [Alphie's], 1970-1971; includes correspondence, minutes, invitations, media release, clippings
- 2.12 Brock University Founding/Site Committee Information Kit, 1963-1964; includes correspondence, media releases, brief from the City of St. Catharines on site selection, Brock University Newsletter, founding fund volunteer handbook, photographs, The selection of the site for Brock University
- 2.13 Brock University operating budget, 1966-67
- 2.14 Business & Professional Women's Club, 1964; includes correspondence
- 2.15 By-laws of Universities in Ontario, 1963

- 2.16-2.18 Campus development committee, 1968-1971; includes correspondence, minutes, report
- 2.19 Canada Scholars Program, 1963-1964; includes two publications by S.H. Deeks, "*The approaching crisis in student financing*" and "*The growing obsolescence of homo sapiens*"
- 2.20 Canadian Union of Students, Report on Health and Psychiatric Services on Canadian Campuses, 1967
- 2.21 Capital estimates, project nos 1, 2 & 3, 1964-1965
- 2.22 Central University Data Bank, 1969
- 2.23 Clarkson, Gordon & Co. 1963-1965; includes correspondence, Founders Committee
- 2.24 Commission on Post-Secondary Education in Ontario, 1972; includes correspondence and reports
- 2.25 Department of Student Affairs, 1967; includes correspondence
- 2.26 Department of University Affairs, 1964-1965, 1969; includes correspondence
- 2.27 Department of University Affairs, Statement re: additional residential accommodation, 1966; includes statement by Hon. William G. Davis
- 2.28 Department of University Affairs, Statistical Forms, 1964-1965
- 2.29 Department of University Affairs, Statistical Forms, rough work, 1965-1966
- 2.30 Department of University Affairs, statistical returns, 1965-1966; includes charts, projections
- 2.31 William S. Martin, Executive Committee, Niagara District University Organizing Committee / Brock University, 1962-1967, 1983; includes incorporation application, charitable tax application, public relations contracts, correspondence, application for armorial bearings/seal [This was W.S. Martin's personal file and was forwarded to the University by James A. Sissons, Martin, Sheppard, Barristers and Solicitors, Niagara Falls in 1983]
- 2.32 Extension advisory committee, 1967; includes correspondence
- 2.33 Fees – Students, 1964-1965; includes correspondence, accounts, receipts

- 2.34 Finance Committee, Budget, 1964-1965; includes reports, charts and projections
- 2.35 Finance Committee, Budget forecast 1963-1966; includes reports, charts and projections
- 2.36 Finance Committee, Canadian Universities Foundation, 1964-1965
- 2.37 Finance Committee correspondence, Ontario Department of Education, 1963-1964 [includes purchase of Frozenaire Factory]
- 2.38-2.39 Finance Committee, Correspondence, temporary investments, 1963-1965
- 2.40 Finance Committee, Library fund gifts, 1964-1965; includes correspondence, 1964-1965
- 2.41 Finance Committee, Ontario Department of Education, 1964-1965; includes correspondence, receipts
- 2.42 Finance Committee, re: plant funds, 1964-1965; includes correspondence, cheque stubs related to founding fund donations
- 2.43 Finance Committee, student awards & aid, 1964-1965; includes correspondence
- 2.44 Financial statements, 1965-1969
- 2.45 Financial statistics of universities in Ontario, Brock University, 1964-1965
- 2.46 Insurance coverages, 1963-1965
- 2.47 Library – O.N.U. L. P., 1964; includes correspondence re: Ontario New Universities Library Project
- 2.48 Minutes, Library committee, 1962-1963; includes correspondence, Niagara District University organizing committee procedures
- 2.49-2.52 Minutes, Residence Study Committee, 1965-1969; includes correspondence, reports, clippings, Salter, Fleming, Secord and John Andrews report
- 2.53-2.54 Minutes, Residence Users' Committee, 1966-1967; includes photographs, Trent University residence under construction, questionnaire [8 bw photographs (3x5), 8 col photographs (3.5x3.5), 8 bw neg (120 film)]
- 2.55 Pensions and benefits survey by William Mercer Company, 1968
- 2.56 Property rentals, 1964-1966; includes 80 & 82 Sovereign Drive

- 2.57 Student housing report prepared by Salter, Fleming, Secord and John Andrews, 1967; includes correspondence
- 2.58 Trott, J.M.(Murray), 1963; includes correspondence

Series II. Commission on Property Tax Reform in Ontario, 1976-1978

- 1.1 Commission on Property Tax Reform, 1976; includes order in council and details the meetings and expectations of the commission, 1976
- 1.2 Thunder Bay, August 16, 1976. Brief to [the] commission to review proposals for property tax reform in Ontario, submitted by The Lakehead District Roman Catholic Separate School Board
- 1.3 Aurora, August 31, 1976. Charitable homes for the aged in York County
- 1.4 North Bay, August 31, 1976. Brief to the commission on property tax reform in Ontario presented by W.H. Hotten, Nipissing University College
- 1.5 Huntsville, September 1, 1976, Brief on reform of property taxation in Ontario, The Muskoka Board of Education, correspondence from the Lake Muskoka Boy Scouts District Council
- 1.6 Kingston, September 7-8, 1976; includes submissions to the commission by Queen's University, The Leeds and Grenville County Board of Education, The Lennox and Addington County Board of Education, Frontenac Lennox and Addington County Roman Catholic Separate School Board, Trenton Christian School, The Hastings-Prince Edward R.C.S.S. Board, Kingston Yacht Club, Kingston General Hospital, Kingston and District Golf Courses, Kingston and District Association for the Mentally Retarded, Kingston YMCA-YWCA
- 1.7 Cornwall, September 9, 1976; includes submissions to the commission by Timothy Christian School, Stormont, Dundas & Glengarry County Board of Education
- 1.8 Scarborough and East York, September 14, 1976; includes submissions to the commission by The Borough of Scarborough, Scarborough YMCA, YWCA of Metropolitan Toronto, John Mackie of Mackie & Slavik, Tom Taylor

- 1.9 North York, September 15, 1976; includes submissions to the commission by North York YMCA, United Community fund of Greater Toronto, Borough of North York, Canadian National Institute for the Blind, A.W. Nicholson
- 1.10 Etobicoke and York, September 16, 1976; includes submissions to the commission by O.D. Hastings, The Valhalla Companies, W. Clare Farrow, Borough of Etobicoke, Weston Golf and Country Club, St. George's Golf and Country Club, Junction Businessmens' Association
- 1.11 Windsor, September 28-29, 1976; includes submissions to the commission by Lambton Christian High School, Essex County Roman Catholic Separate School Board, Kent County Roman Catholic Separate School Board, Diocesan Roman Catholic High School Board of Metropolitan Windsor, Assumption College School, Ursuline College "The Pines", Sisters' Council of The Diocese of London, Calvin Christian School Society of Chatham, Canterbury Chatham
- 1.12 Kitchener, September 30, 1976; includes submissions to the commission by Waterloo County Roman Catholic Separate School Board, Kitchener-Waterloo Catholic High School Board of Governors, Wellington County Separate School Board, Oxford County Board of Education, St. Mary's General Hospital, Waterloo County Board of Education, Perth County Board of Education, Mary A. Johnston, Oxford County Roman Catholic Separate School Board, Society for Christian Instruction at Drayton and Vicinity, Cambridge Christian School Society, University of Guelph, County of Perth
- 1.13-1.14 Ottawa, October 5, 1976; includes submissions to the commission by Rothwell Heights Property Owners' Association, St. Patrick's Home, St. George's Parish, Michael Cassidy MPP for Ottawa Centre, Ashbury College, Girl guides, Ottawa-Carlton Review Commission, City of Ottawa, Boy Scouts National Capital, Ken Rubin, Canadian Property Tax Agents Association, VON, D.J. DeVos, L. Dewan, Immaculate High School Representatives, Saint Piux X Parents and Students, M. Wilkinson, Christian Council for the Capital Area, Boy Scouts National Council, Carlton Board of Education, Ottawa/Carleton Federation of Agriculture, Ottawa Christian School Association, Community for Christian Learning, Federation of Catholic Parent-Teacher Association, P.A. Haridge, M. Beahen, D. Muir

- 1.15-1.16 Ottawa, October 6, 1976; includes submissions to the commission by Township of Rideau, Board of governors of Elmwood School, Glebe Centre Inc., Jewish Community Council, John McKay, Township of Nepean, Ontario Association of Homes for the Aged, Rideau Valley Conservation Authority, Ottawa Hunt and Golf Club, Bronson Home, Community Services of Ottawa-Carleton, YMCA & YWCA Ottawa, A.B. McCormick, Regional Municipality of Ottawa/Carleton, Township of West Carleton, Carleton University Students' Association, Campeau Corp., Canadian Council on Social Development, Irving Bansfield, Catholic Women's League, Carleton Roman Catholic Separate School Board, B. Bowens, Ottawa Board of Education, Ontario Federation of Snowmobile Clubs, H. Bryant, D. Crocker, St. John Ambulance
- 1.17 Sudbury, October 12, 1976; includes submissions to the commission by Sisters of St. Joseph Marymount College, Association for the Mentally Retarded, Manitoulin North Shore Federation, Inco Ltd., Sudbury Board of Education, Falconbridge Nickel Mines Ltd.
- 1.18 Sudbury, October 13, 1976; includes submissions to the commission by Idylwyld Golf & Country Club, Laurentian University, Roman Catholic Separate School Board of Sudbury, C. Forsyth St. Andrew's Place, Township of Spanish River, College Notre Dame of Sudbury, Regional Municipality of Sudbury, Sudbury Mayor J.K. Gordon, F. Laughren MPP, Municipality of Howland, Manitoulin Tourist Association, YMCA, Nickel District Conservation Authority, Northern Ontario Tourist Outfitters Association, St. Charles College, Boy Scouts of Canada
- 1.19 Timmins, October 14, 1976; includes submissions to the commission by City of Timmins Mayor Leo Del Villano, Timmins District Roman Catholic Separate School Board, Association for the Mentally Retarded, O'Gorman Private High School Advisory Board, Timmins-Porcupine Chamber of Commerce, Kapuskasing Town Council
- 1.20 Hamilton, October 19, 1976; includes submissions to the commission by Hamilton Presbytery of the United Church, Long Point Region Conservation Authority, Homes for the Aged, Burlington Social Planning Council, St. Joseph Hospital, Calvin Christian School, Association for Christian Education St. Catharines, Canadian Reformed School Society, Roman Catholic Episcopal Corp, City of Brantford, Ian Deans MPP, Wentworth

County Board of Education, Board of Governors of Catholic High Schools, Glendale Golf and Country Club, Lincoln County Roman Catholic Separate School Board, McMaster University, Ridley College Board of Governors, Ontario Chamber of Commerce, Brantford YMCA/YWCA, Hillfield-Strathallan College, Immanuel Christian School Society, Hamilton Civic Committee Communist Party, Halton Federation of Agriculture

- 1.21 Hamilton, October 20, 1976; includes submissions to the commission by Hamilton & District Labour Council, Hamilton Golf & Country Club, Windsor Park Golf & Country Club, Ontario Golf Superintendents' Association, Boy Scouts of Canada, Catholic Women's League of Canada, Trinity Christian School, Hamilton-Wentworth Roman Catholic Separate School Board, Canadian Manufacturers' Association, Hamilton District Christian High School, Hamilton Civic Hospitals, Canadian Tire Dealers, Hamilton Chamber of Commerce, Board of Education City of Hamilton, Boys and Girls Clubs of Canada, Royal Botanical Gardens, Brantford Christian School Society, Brantford Golf and Country Club, Golfland Waterdown, Social Planning & Research Council
- 1.22 Hamilton, October 21, 1976; includes submissions to the commission by Dominion Foundries and Steel Ltd., YWCA & YMCA Hamilton, St. Joseph's Villa, Brant County Roman Catholic Separate School Board, Brant County Board of Education, Canadian Reformed School Society of Hamilton, Lutheran Churches of Hamilton, Notre Dame Academy, Burlington Golf & Country Club Ltd., St. Joseph's Hospital, County of Brant, Westinghouse, Wentworth County Federation of Agriculture
- 1.23 Summaries of meetings; includes St. Catharines, London, Sault Ste. Marie, Pembroke, Peterborough, Aurora, Brampton, North Bay, Huntsville, Orillia, Kingston, Cornwall, Scarborough, North York, Etobicoke, Sudbury, Timmins
- 1.24 Brief of the Ottawa Roman Catholic Separate School Board, October 1976
- 1.25 Summary Data for The Alternative Property Tax System, January 4, 1978
- 1.26 Remarks by The Honourable W. Darcy McKeough, Treasurer of Ontario, on Property Tax Reform, January 4, 1978
- 1.27 Report of the Provincial Local Government Committee on Property Tax Reform, April 1978

- 1.28 Reform of Property Taxation in Ontario, Ontario Budget 1976 reprint, Budget Paper E
- 1.29 Report of The Commission on the Reform of Property Taxation in Ontario, 1977
- 1.30 Report of The Commission on the Reform of Property Taxation in Ontario, Summary, 1977
- 1.31-1.32 Miscellaneous papers, records, reports, 1976, 1978

Subject Access:

Brock University – History – Sources

Mitchelson, Edward E.

Commission on the Reform of Property Taxation in Ontario -- Records and correspondence.

Property tax -- Ontario.

Real property tax -- Ontario.

Taxation -- Ontario.